

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:32 p.m. on Wednesday, June 13, 2018.

1.0.1 Trustees Patty Deiters Jake Mahalik
Roll Call Present: Alicia Morales Dan O'Connell
 Mike O'Connell Bob Wunderlich
 Maureen Broderick (joined the meeting at 6:31 p.m.)

Student

Trustee Present: Alonso Rodriguez

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Dr. Yolanda Farmer led the Board in the Pledge of Allegiance.

1.1.1 President Mitchell requested that Mr. Jeff Heap come to the podium. Mr. Heap introduced ExxonMobil Ms. Rhonda Novak, Supervisor of Assessments for Will County. Ms. Novak will be Tax addressing the Board concerning the ExxonMobil Oil Corporation real estate assessment Assessment agreement. Ms. Novak thanked the Board for the opportunity to speak before them tonight. The agreement sets the power station's assessment for the 2018 through 2023 tax years. The annual assessments include a portion of the assessment to be treated as new property. This agreement depreciates the value of the plant 1.3% for 2018 and then 4.5% for 2019 through 2023. Section 7 of the agreement covers any new construction that increases the refining of crude capacity at the plant. Ms. Novak indicated that there was much work that went into the agreement and feels it is a fair assessment for all parties involved. Chairman Wunderlich asked if Administration agreed with this recommendation. Administration indicated they were in favor of the agreement.

1.1.2 President Mitchell introduced Ms. Julie Curry and Mr. Brent Hassert our lobbyists. Curry - President Mitchell thanked them for all of their hard work and perseverance in helping us Update to receive the \$10 million from the state to go toward the City Center project. Ms. Curry gave an overview of the legislative events this past year. Ms. Curry commented that the FY 19 budget was passed, with community colleges seeing a slight increase of two percent. MAP grants are funded at FY18 levels. We are so proud of the receipt of the long overdue \$10 million from the state for the City Center project. The next step is capital funding. Joliet Junior College's project remains as number one on the list, so we will be working toward that funding. We will also continue to work toward passing legislation for the Bachelor's Degree for nursing. Trustee Deiters commented that she feels that Ms. Curry and Mr. Hassert did the impossible in getting the \$10 million promised to the college. Mr.

Hassert stated that we had some help and thanked Senator McGuire and Leader Durbin. Chairman Wunderlich thanked our lobbyist for their hard work.

- 1.2
Moment
Of Silence
- A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting. Chairman Wunderlich indicated that he would like to add Joe Adler and Trustee Mike O'Connell requested that his mother-in-law, Judith Jothen, also be added to the moment of silence.
- 1.4.1
Faculty
Union Report
- Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to address them this evening. Dr. Marcink commented that the commencement celebration was excellent. Dr. Marcink thanked Dr. Mitchell for permitting the faculty to honor Bill Johnson at the ceremony. The celebration of Bill Johnson at the Weitendorf property was handled beautifully and was very well attended. We are moving into a new year which will be an important year and it is good to know that we have a state approved budget this year. As we move into the new year, it is his hope that everyone in the room will be able to work together; administrators, board members and faculty to address all of the concerns and issues that we have at the college. Dr. Marcink indicated that he feels that for the past 20 years there has been good cooperation and we have solved problems, found resolutions and worked together to deal with conflicts as they have arisen. Dr. Marcink pointed out that an example of this is on the agenda this evening as an amendment to the collective bargaining agreement with the Faculty Council, AFT-Local 604. This change will be good for the college and in attracting new faculty members. It is in this spirit of cooperation that has permitted us to address many things over the years and hopes that moving forward we can continue to work as one team and do what is best for JJC as a whole.
- 1.4.2
Adjunct
Faculty
Union Report
- Dr. Al Kennedy stated that he would like to introduce Laurel Dieskow who has been elected as the new Adjunct Union President. As of August 1st she will be assuming that role and will be attending the Board meetings. Dr. Kennedy indicated that he has held this position for 10 years and is proud of the accomplishments during that time. There has been good cooperation between administration and the adjunct union during this time. He believes that the adjunct union will be in very good hands with Laurel. Ms. Dieskow stated that Dr. Kennedy has done an amazing job in getting this group organized and he should be recognized for a job well done.
- 1.5.1
Regular
Meeting
- Trustee Mahalik moved, seconded by Trustee Dan O'Connell that the minutes of the Board of Trustees meeting held on May 9, 2018 be approved as submitted. The motion carried unanimously. Ayes: Mahalik, Morales, Dan O'Connell, Mike O'Connell, Deiters and Wunderlich. Student Trustee Rodriguez favored the motion.
- 1.6
Communications
- Ms. Tierney stated that she had not received any additional further communications.
- 1.7
Public
Comments
- No public comments at this meeting.
- 1.8
Agenda
- Trustee Deiters moved, seconded by Trustee Mahalik that the agenda be approved as presented. The motion carried unanimously. Ayes: Deiters, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

- 1.9
Consent
Agenda
- Trustee Mike O'Connell moved, seconded by Trustee Morales that the items identified as consent agenda items be approved, with the exception of agenda item 2.2.1.
- 2.1.1 President recommends approval of the acceptance of the resignation of director, project management & enterprise architecture
 - 2.1.2 President recommends approval of the acceptance of the resignation of dean, college & career readiness
 - 2.2.2 President recommends approval of appointment of one assistant professor, mathematics (tenure track)
 - 2.3.1 President recommends approval of sick leave extension for one campus safety officer, campus police
 - 2.7.1 President recommends reappointment of grant-funded professional staff for FY19
 - 2.7.2 President recommends reappointment of grant-funded support, clerical and other/temporary staff for FY19
 - 2.7.3 President recommends non-reappointment of professional staff that are at least 50% funded by federal, state and local grant programs
 - 2.7.4 President recommends non-reappointment of support, clerical and other staff that are at least 50% funded by federal, state and local grant programs
 - 2.7.5 President recommends non-reappointment of professional staff that are at least 50% funded by federal, state and local grant programs
 - 2.7.6 President recommends non-reappointment of support, clerical and other staff that are at least 50% funded by federal, state and local grant programs
 - 2.8.1 President recommends approval of the Blue Cross Blue Shield (mdlive) program for full-time employees
 - 2.9.1 President requests acceptance of the classified staff report includes new hires, replacements and separations
 - 3.1 Approval of Associate in Engineering Science degree
 - 4.1 The President recommends approval to pay the listing of bills for the period ending May 31, 2018 as presented
 - 4.2 The President recommends approval to award bids/contracts as follows:
 - 4.2.1 Bid- Biology Lab Supplies & Equipment
 - 4.2.2 Bid- Center for Excellence Remodel
 - 4.2.3 Bid- Culinary Arts Cutlery Sets & Pastry Kits
 - 4.2.4 Bid- Pre-paid Fuel Card Purchases Rebid
 - 4.2.5 Bid- Printing JJC Magazine – Fall 2018 & Spring 2019
 - 4.2.6 Bid- Printing Non-Credit College Community Catalog Fall 2018
 - 4.2.7 Bid- Printing Spring, Summer, and Fall 2019 Registration Guides
 - 4.2.8 Bid- Theatre Lighting Control System Upgrade Rebid
 - 4.2.9 Bid- Classic Party Rentals (over 10% increase)
 - 4.2.10 Consortium- Microsoft Azure
 - 4.2.11 Consortium- Center for Excellence - Furniture
 - 4.2.12 Contractual Service- Morris Hospital EMS Program
 - 4.2.13 Professional Service- Property, Casualty and Educators Legal Liability Insurance
 - 4.2.14 Professional Service- SKC Communications (over 10% increase)
 - 4.2.15 Professional Service-Turnitin
 - 4.2.16 RFP-Information Security Penetration Testing and Operational Framework Assessment
 - 4.2.17 RFP-Non-Credit Personal Trainer Certification Course
 - 4.2.18 RFP-PC, Laptop & Tablet Purchase Program
 - 4.2.19 RFP-Student Technology Helpdesk Services
 - 4.2.20 RFP-Textbook Buyback, Purchases and Rentals
 - 4.2.21 Sole Source- ASR Analytics
 - 4.2.22 Sole Source - zSpace (over 10% increase)

- 4.3 Treasurer's Report
- 4.4 Financial Report
- 4.6 Board of Trustees approval of Resolution Ascertaining the Prevailing Wage Rate for the Illinois Community College District 525 is the same as in the respective counties that it serves
- 4.7 Board of Trustees approval of Fiscal Year 2020 Resource Allocation and Management Plan for Community Colleges (RAMP/CC)
- 4.8 Board of Trustees approval of Protection Health & Safety Project – Steam Pipe System Replacement with Condensing Boilers
- 4.9 Board of Trustees approval of Resolution to Transfer Funds from the Working Cash Fund to the Education and Operations and Maintenance Fund
- 4.10 Board of Trustees approval of Resolution to Transfer Funds from Education Fund to Operations & Maintenance Restricted Fund
- 4.11 Board of Trustees approval of Resolution to Transfer Funds from Operations and Maintenance Fund to Operations & Maintenance Restricted Fund
- 4.12 Board of Trustees approval of Bond Counsel Services
- 4.13 Board of Trustees approval of Financial Advisory Services
- 4.15 Board of Trustees approval of ExxonMobil Tax Agreement
- Approval and Third Reading of Board Policies
- 8.13 Approval and Third Reading Board Policy 3.15 Student Vehicle Regulations (deletion)
- 8.14 Approval and Third Reading Board Policy 3.16.00 Student Identification (modification)
- 8.15 Approval and Third Reading Board Policy 3.6.1 Student Services (deletion)

The motion carried unanimously. Ayes: Mike O'Connell, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

- 2.2.1 Amendment Faculty Contract
Trustee Morales moved, seconded by Trustee Mike O'Connell that the Board of Trustee of Joliet Junior College approve an amendment to the collective bargaining agreement with Joliet Junior College Faculty Council, AFT-Local 604. Trustee Morales asked for clarification on the Amendment section. Dr. Fletcher stated that the discussion was about having a Bachelor's Degree in order to go through the tenure process. The prior process was very burdensome to the faculty member and this helps the faculty complete the process much smoother. Trustee Morales asked if it was possible that a faculty member could be tenured that does not have a Master's Degree and then how about a Bachelor's Degree. Dr. Fletcher indicated that a Master's Degree is not required and according to the ICCB a Bachelor's Degree is also not required.

The motion carried unanimously. Ayes: Morales, Dan O'Connell, Mike O'Connell, Deiters, Mahalik and Wunderlich. Student Trustee Rodriguez favored the motion.

- 4.5.1 Public Comment
Trustee Dan O'Connell moved, and seconded by Trustee Deiters to suspend the rules temporarily to allow for public comment on the FY 2019 College Budget at 6 p.m. The motion carried unanimously. Ayes: Dan O'Connell, Mike O'Connell, Deiters, Mahalik, Morales and Wunderlich. Student Trustee Rodriguez favored the motion.

Chairman Wunderlich asked for comments from the floor. No comments were heard.

- 4.5.2 Return to Regular Session Trustee Deiters moved, seconded by Trustee Mike O'Connell to return to regular session at 6:01 p.m. The motion carried unanimously. Ayes: Deiters, Mahalik, Morales, Dan O'Connell, Mike O'Connell, and Wunderlich. Student Trustee Rodriguez favored the motion.
- 4.5.3 Budget Approval Trustee Mahalik moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the adoption of the FY 2019 budget. The motion carried unanimously. Ayes: Mahalik, Morales, Dan O'Connell, Mike O'Connell, Deiters and Wunderlich. Student Trustee Rodriguez favored the motion.
- 4.14 Bonds Trustee Dan O'Connell moved, seconded by Trustee Mahalik that the Board of Trustees Joliet Junior College approve the Resolution providing for the issue of not to exceed \$21,500,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2018, of the District for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. The motion carried. Ayes: Dan O'Connell, Mike O'Connell, Deiters, Mahalik and Wunderlich. Nays: Morales. Student Trustee Rodriguez favored the motion.
7. & 8. There were first and second board policy readings in the packet.
- 9.1 Foundation Report Chairman Wunderlich requested that Kristi Mulvey come to the podium to give the Foundation Report. Ms. Kristi Mulvey reported the following: The Foundation not only lost Foundation Board member Bill Johnson but recently Dr. Richard Tarizzo passed away. Dr. Tarizzo was on the Alumni and the Foundation Board for many years. We are accepting memorial gifts in honor of both of these men for scholarships. So far Bill Johnson's memorial scholarship has \$15,000. Scholarship applications are being reviewed by the Foundation Board members and Academic scholarship committees in the various departments. Our goal is to get as many scholarships as possible on the student's accounts before the July 11th drop date. The Foundation is pleased to announce three new Foundation Board members, Mr. Chris Brown from Citgo, Mr. Troy Cicero, a small business owner and Theresa Rodriguez. The Athletic Annual Golf Outing is coming up on Friday, July 13th at Inwood Park District Golf Course. Let us know if you plan to golf or volunteer.
- 9.2 ICCTA Report Chairman Wunderlich indicated that there is a written report from Trustee Broderick in front of each of the Trustee's for review.
- 9.3 Student Trustee Report Student Trustee Rodriguez indicated that because it is summer there is not a power point report this evening. He attended the Student Leadership Institute in Springfield. It was a great networking opportunity and he learned how other colleges do some of the same things that we do and also got quite a few different ideas.
- 9.4 Buildings & Grounds Committee Trustee Dan O'Connell indicated that the committee met before the meeting tonight. Many of the items we discussed were already approved this evening. The proposals for the solar panels were reviewed. The company is Micro Grid Energy and the project would take up approximately six acres of our campus. The savings generated from over a 25 year period would be \$1,128,161. Trustee Deiters asked if this was the same company approaching different area business in the area. Mr. Pat Van Duyne indicated that there is a big push to install solar power so that Illinois can be a leader in the generation of solar power and Illinois has incentives for the installation of these panels. Mr. Van Duyne commented that JJC belongs to the SHMEC consortium, which put out

an RFP and narrowed it down but they are working with the MicroGrid company because of a unique situation whereby a local business man wants to give back to the community. We would only pay a power purchasing agreement for ten years under this contract and after that this business person would donate it to us. We would then own the solar panel system. So any power generated from that solar system would be free to JJC. We reviewed the bid for the center for excellence and reviewed several project status reports.

9.5
President's
Report

President Mitchell shared the following with the Board: Recapping highlights from this past year:

1. Visited with 12 mayors within our district sharing the good news about JJC, and providing support options for their communities.
2. Our Ambassador program currently has 60 JJC employees representing our institution within more than 140 business and community organizations.
3. This year we modified, added or deleted 76 Board policies.
4. New JJC.EDU website launched December 18, 2017.
 - A. An analysis of our website traffic since then shows a steady increase in organic (unpaid) search sessions. This means that more people are being driven to JJC's website from external sources through general searches for information online because our site is optimized for search engine web crawlers.
5. We launched the upgraded MyJJC portal in January for both students and staff.
6. Collaborative classrooms completed at Romeoville and City Center, offering state of the art teaching opportunities for faculty and students.
7. Virtual Reality (zSpace) expanded and now utilized in Health Professions, Sociology, and other academic programs and classrooms.
8. We increased employee newsletter opens and employee engagement from the first quarter of FY17 to the first quarter of FY18 due to the collective efforts of Marketing & Communications, expanding our communication efforts with the campus community.
9. We held a very successful first time Night of Stars event, recognizing and honoring so many amazing individuals who support JJC and our students! Save the date April 11.
10. IA has increased sponsorships by more than \$70,000; and added 5 scholarship endowments which are fully funded.
11. Strengthened college-community partnerships and outreach within the district while bringing awareness of the academic programs and support services offered at JJC through the College-Community Partnership Initiative. Hosted the first educational symposium in partnership with the Spanish Center, The Noah Center, Joliet Chamber African American Business Association, and the Harvey Brooks Foundation.
12. Strategically completed 21 out of 61 (34%) action steps for the college's strategic enrollment management plan, Momentum 2.0, resulting in increased student enrollment for Spring semester (+3.2%) and persistence rates (+1.3).
13. Successfully hosted the first Title III Institute for faculty and staff to explore guided pathway models as a best practice for increasing student enrollment, retention and completion for student success. As a result of the Institute, the following guided pathways definition was developed:
 - A. Joliet Junior College is committed to the Guided Pathways movement because we want all students to identify and achieve academic and career goals.

- B. Guided Pathways is a road map that will provide institutional wide, intentional, student centered support. This map will optimize learning and success from exploration to completion of academic and/or professional goals

These accomplishments are truly the tip of the iceberg for the great works which continue to take place at JJC, and I would publicly like to thank all of our administrators, faculty, and staff for their support and collaboration throughout the year! JJC will be the First Choice! President Mitchell wished everyone a great and relaxing summer, and come back rested for the new academic year!

9.6 Chairman's Report Chairman Wunderlich indicated that he would like to thank everyone for taking the time to attend the meeting and does not have a report this evening.

Closed Session Trustee Deiters moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College go in to closed session (6:20 p.m.) under open meetings act 2 (c) 1, 2 (c) 5, and 2 (c) 11. The motion carried unanimously. Ayes: Deiters, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

Return to Open Session Trustee Broderick moved, seconded by Trustee Morales to return to regular session of the Board of Trustees of Joliet Junior College at 6:45 p.m. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

10 Adjourn Trustee Broderick moved, seconded by Trustee Morales for the meeting to adjourn at 6:46 p.m. A voice vote was taken and carried unanimously.